

Texas Exes Chapter Scholarships

Spring 2010

Kristy Kimball, Scholarship Coordinator

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Welcome

Scholarship season is in full swing!

Last year, Erin and I had a conference call with chapter leaders to answer questions regarding the scholarship process.

This year we thought it would be nice for chapters to have something tangible to refer to throughout the scholarship season.

I tried to address some of the most frequently asked questions that we have received in the past.

Some chapter volunteers are new, and others are seasoned veterans. I hope that everyone takes a few minutes to read this newsletter, as some things have changed from the way they were done in the past.

If you find yourself confused or have more questions, please do not hesitate to call or email. My contact information is listed in the sidebar on page 8.

Hook 'em!
~Kristy Kimball



Process

Chapters distribute and collect applications, form a selection committee, select the recipients and decide the award amount.

Prior to the chapter notifying the applicants that they have been selected for a scholarship, I need to verify that they have been admitted and have paid their enrollment deposit. The deadline to pay the enrollment deposit is **May 1st**. Some students will wait until then before paying.

Please do not notify students that they have been selected for a scholarship until you have confirmed their enrollment status with me.

If a student decides not to attend the University even after paying the deposit, I will contact the chapter and ask for an alternate; if there is no alternate, the money will be kept in the chapter's account.

Once I receive all the paperwork from the chapter, I then email

the student an acceptance form, to be returned immediately.

Recipients receive their check at the scholarship event in September, once I have verified that they have registered and paid for their classes (full-time status).

Recruited athletes can **not** apply for the scholarship. If a recipient walks-on to a team, they will have to choose between the team and the scholarship. Unfortunately, there is nothing we can do.



“Thank you for all your hard work and devotion. Thank you for helping students go to college and have a better future.”

**Andrew Neal
2009 Bastrop County
Chapter Recipient**

Application

The chapter scholarship application can be found on the Texas Exes website. The file path is:

- Chapters & Networks
- Chapter Leader Resources
- Forms

We re-designed the look of the application last year, but the content was kept the same.

If local schools in your area are still distributing

the old application, please send them the newer version.

The application can be modified to request additional information.

Please remember that SSNs are not to be on the application!

All applicants should fill out the same application. This is to ensure that applicants are evaluated based on

the same criteria.

Our current application is sparse in content. I'm hoping to create a new scholarship application for next year.

If a new application is created, it would be before the fall semester begins so that chapters have time to distribute the application to local high schools and promote on the chapter website.



Scholarship Clearinghouse

Last year 9 chapters took part in a new service that we are now offering to chapters – to serve as a clearinghouse for chapter scholarship applications.

When a freshman applies for scholarships via the University's General Scholarship application by the **December 1 deadline**, they have the option to select "Texas Exes."

Those applications are then sent to our office for consideration of all our scholarships.

Only the applications that have been admitted to the University in late February (Admissions would like to have all decisions made by February 22nd) will be sent to the chapter on March 1st.

One major pro to using the clearinghouse is that the application offers a comprehensive look at the student: more details on extracurricular activities, community service, work, financial information, and 4 essays.

If your chapter would like to participate in the future, please let me know by **December 1st**. Encourage students to apply using the University's application and selecting "Texas Exes" by the December 1 deadline.

Reading Your Annual Chapter Report

Chapters will receive their annual chapter report in mid-late February. The report will list the total amount in the chapter's scholarship account(s) plus the amount available for scholarship.

The amount available for scholarship is the exact return from investment.

When calculating the total amount your chapter has available for scholarships (if more than one account) or the check amount to supplement the award, please keep these mind:

- We award scholarships in whole amounts.
- We prefer to award scholarships in standard amounts, i.e. the chapter has \$1,403 to

award, but the scholarship will be for \$1,400.

Please consider rounding the amount available for scholarship. This makes it easier for me, particularly if the chapter has more than one account, in August when I request the checks from the different accounts.

\$500 ESA Matching

All chartered chapters receive an additional \$500 matching from Texas Exes to be used towards scholarships.

The \$500 matching is on the scholarship report form. Please make sure to calculate it in your totals.

There has been some

confusion on how these funds can be allocated.

In essence, the chapter has an extra \$500 to add to their scholarship account. How the money is distributed is up to the chapter.

Some chapters award the same amount to

each recipient but then designate that the additional \$500 be given to a certain recipient.

Most chapters factor the additional \$500 in to the total amount available for scholarships and then divide it amongst the recipients; thus, it is not designated for only one recipient.

Out-of-State Tuition Waiver

A Texas Exes Chapter Scholarship does **not** grant an out-of-state student eligibility for a tuition waiver.

The following must be met in order to be eligible for a waiver:

- The student is awarded an academically competitive scholarship for at least \$1,000.
- The scholarship must consider both in-state and out-of-state students equally.
- The scholarship must come from the University and not from an external source.

Each school/college has a limited number of waivers, so even if a student receives a scholarship, a waiver is not an automatic guarantee.

Please encourage students from your area to check with their individual school/college.



“Your efforts are greatly appreciated by me, as well as all the other prospective students seeking to enroll at The University of Texas at Austin. I can’t even begin to describe the impact you have on our lives.”

**Denisha Greenwood
2009 Fort Worth
Chapter Recipient**

Paperwork Needed

The following paperwork needs to be submitted to me by **June 1st**:

- Entire scholarship application – this includes any essays
- Scholarship report form filled out by the Chapter Scholarship Chair
- A check if additional funds are needed to supplement the scholarships

It is important that the full application be sent to me. There have been instances in which other University offices have requested the application. Last year, we used the applications to award other scholarships.

The scholarship report form must be completed in its entirety. Please make clear the amount that each recipient will receive.

It is extremely important that a check be sent at the same time. Once I receive all the paperwork, I check to ensure the finances are correct before I email the acceptance form to the recipient.

Please submit these documents before June 1st so that I can contact the recipients before they scatter for the summer.



CHAPTER SCHOLARSHIP APPLICATION

Important: Recreational athletes MAY NOT receive awards in this program.
 The Texas Exes of The University of Texas at Austin provides scholarships that are awarded by various local Texas Exes chapters to outstanding students in their chapter areas. Scholarships are given to entering freshmen or transfer students who meet the admission requirements of The University of Texas at Austin.
 To be considered for a Chapter Scholarship, each recipient's application must be completed and submitted by the date indicated below.

ALL APPLICATIONS AND SELECTIONS ARE HANDLED LOCALLY THROUGH THE TEXAS EXES CHAPTER.

SUBMIT THIS APPLICATION TO:

Scholarship Chairman	Texas Exes Chapter	Deadline
Street _____ City _____ State _____ Zip Code _____ (Area Code) Phone Number _____		

PLEASE TYPE OR PRINT; DO NOT PROVIDE SOCIAL SECURITY NUMBER, USE EID ONLY.
 Full Name: _____ UT EID _____
 (Please underline preferred name) (DO NOT PROVIDE SOCIAL SECURITY)

Mailing Address: _____
 Street _____ City _____ State _____ Zip Code _____
 Phone Number: _____ Date of Birth: _____
 E-mail Address: _____

ACADEMIC/ EXTRACURRICULAR (Recreational athletes MAY NOT receive awards in this program)
 High School Attended: _____ Graduation Date: _____
 Grade Averages: _____ SAT: Verbal _____ Math _____ ACT: _____
 Class rank at the end of senior year: _____ out of _____
 If a transfer student, other colleges attended: _____
 Probable major: _____
 List your three most significant honors and organizations while a student in high school:
 1. _____ 2. _____ 3. _____
 Other honors and activities: _____

Out-of-school activities: _____

WORK EXPERIENCE
 Jobs you have held (indicate dates): _____

PROVIDE A BRIEF DESCRIPTION OF YOURSELF, YOUR GOALS, OR ANYTHING ELSE YOU WANT US TO KNOW ABOUT YOU: (You may attach an additional sheet if necessary.)



TEXAS EXES CHAPTER SCHOLARSHIP REPORT FORM

ACADEMIC YEAR 2009-2010
 Please return this completed form & applications of recipients no later than **June 1, 2009**.

Name of Chapter: _____
 Chapter Scholarship Chair: _____
 Phone Number: _____ Fax: _____
 E-mail Address: _____
 Street Address: _____
 City/State/Zip code: _____
 Names of other selection committee members: _____

The criteria our selection committee used are:

CHAPTER RECIPIENTS

Our chapter is awarding _____ (n) new or continuing scholarships, _____ (n) Camp Texas scholarships, _____ (n) TESC memberships.
NAME (Identify the award that applies to each student and list all that apply to each student) **AMOUNT**

Reminder: recreational athletes are not eligible for Texas Exes Chapter Scholarship Awards.

* Upon receiving the report form, Texas Exes will begin contacting students immediately. If you would like us to postpone, please indicate the date we can begin contacting recipients.

OUR RECIPIENTS' SCHOLARSHIPS WILL BE PAID IN THE FOLLOWING MANNER:
 \$ _____ Total from enclosed chapter check
 \$ _____ Total from endowment earnings (in accounts managed in Austin)
 \$ _____ Total from other sources (Please note the source/s here): _____
 \$ _____ Total from Texas Exes matching funds (maximum is \$500 per chapter after all charter requirements are met)
 \$ _____ Total for CampTexas registration (\$50) from (source of funds: chapter check? Endowment earnings?)
 \$ _____ Total for Texas Exes Student Chapter (\$50) from (source of funds: chapter check? Endowment earnings?)

\$ _____ **TOTAL AMOUNT FOR OUR CHAPTER'S AWARDS**
 Mail form and applications c/o Kristy Kimball, Texas Exes Scholarship Coordinator 101
 PO Box 7278, Austin, TX 78713 or fax to: 512.471.8096 no later than **June 1**. Questions? Call 800-994-1999

Changes to Admit Lists

A meeting with the Admissions Office this summer has led to new protocol concerning admit lists.

When requesting a list of admitted students from your area, you will need to fill out a request form. The form will ask questions pertaining to the reason for your request and what information from the list will be needed to fulfill the request. From there, I will pull only the necessary contact information.

This is to ensure the privacy of the students.

The security team at the University has also expressed concern in the way the lists have been distributed, namely via an Excel document that is attached to an email. We are currently working on a more secure way of transmitting the information.

The most important rule pertaining to lists concerns its deletion. **The list is only to be used for the purpose in which you requested it. Once you have fulfilled that purpose, the list must be deleted!** You cannot save old lists and continue to contact students. This is a violation of Admissions' policy.

We have a great working relationship with the Admissions Office. Please help us continue this relationship by following their policy.



Requesting a list of current students from your area can be challenging. The main reason for this is due to the FERPA guidelines.

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records.



List of Current Students

A student's FERPA rights begin when the student has registered and paid and classes have begun.

Chapters can request a list of students via the Texas Open Records Request – but for a fee.

Some chapters have gone through our office to request the lists, but even that can be a challenge and can take awhile before the request is processed.

I have contacted the Registrar's Office on how we may accommodate chapters' requests. As soon as I hear something, I will pass along the news.

Certificates



Does your chapter have an event to recognize its scholarship recipients?

Though you can't present the recipients with the scholarship check, you can always hand out certificates.

If you don't already have a certificate design, you can email me, and I will be glad to use our template.

I can print the certificates out on cardstock and mail them to you, or I can email the certificates and you can print them out (a good idea if needed ASAP).

The certificate design has been given a makeover to allow for a fresh new look.

Scholarship T-Shirts



A t-shirt is also a great gift to present to your recipients in recognition of their achievement.

Last year we sold t-shirts to chapters and then promoted the shirts and sold them to recipients at the Chapter Scholarship Event in September. There was a favorable response by both chapters and recipients.

If you would like to purchase shirts for your recipients, please contact Courtney Ratliff at ratliff@alumni.utexas.edu.

Shirts are available in sizes Small, Medium, Large, and Extra-Large for \$5; regular ground shipping is free; chapters will be billed for shipping rush orders.

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★ STUDENT CHAPTER ★

TESC is a great way for 1st year students to get involved at UT!

Members can utilize their skills and serve on different committees (Alumni Relations, Marketing, Membership, Rallies & Special Events); they can meet future mentors as they take part in the Career Network and Food for Thought; and, as all cash-stricken students find important, there are discounts for members at local Austin businesses.

Membership is \$20 and lasts the full academic year. If your chapter chooses to pay for the recipients' membership, the money will be deducted from the chapter's scholarship account (or billed to the chapter).

The students will then **automatically** be registered for TESC and sent an email inviting them to pick up their membership kit at Orange & White Welcome, which will be held on September 8th.



CAMP TEXAS[™]

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What better way for your scholarship recipients to meet new friends before arriving on the UT campus than at Camp Texas!

Camp Texas is held at Camp Balcones Woods, just outside Marble Falls. In addition to recreational and teambuilding activities facilitated by Camp Texas counselors, students will also have the opportunity to connect with student leaders, University faculty and administrators.

Registration for Camp Texas is \$150. If your chapter chooses to pay for the recipients' registration, the chapter will only be charged for those recipients who **attend**.

Please encourage your recipients to register early, as a Camp Texas award **does not** guarantee a spot.

Session 1: August 15-17

Session 2: August 17-19

**When registering, recipients will need to select the chapter in which they were awarded a Camp Texas "scholarship."



Texas Exes

P.O. Box 7278
Austin, TX 78713

Phone

(512) 471-8833

Fax

(512) 471-8096

E-mail

kimball@alumni.utexas.edu

2009 Scholarship Recap

For the 2009-2010 academic year, the Texas Exes awarded approximately \$2 million in scholarships to 712 students.

74 chapters awarded \$516,087 to 346 recipients. This figure includes scholarships, Texas Exes Student Chapter membership and Camp Texas registration.

On September 2nd, 300 chapter scholarship recipients picked up their checks from the Alumni Center. They were treated to goodies provided by Blue Bell, Tiff's Treats, Toot Sweet Cupcakes, Cornucopia Popcorn, and Love Puppies Brownies.

Thank You!

Texas Exes would like to extend our sincerest thanks to chapter volunteers!

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