



Admit List Request Form

*All information requests are subject to review and are approved on a case-by-case basis. The purpose of your request must be of legitimate educational interest. Legitimate educational interest is access to educational records by appropriate University administrators, faculty members, staff members, appropriate administrators or staff members of the Texas Exes, or contractors acting on behalf of the University, who require such access in order to perform their legitimate educational and business duties, when such records are needed in furtherance of the educational or business purposes of the student or University.

Name

Date

Chapter

Purpose of request

(scholarships, send-offs, etc)

Main source for contacting students

(email, mail, phone)

*Depending on the request and means of contacting the students, Texas Exes will determine the bare amount of information needed to fulfill your request. This is at the behest of the Admissions Office.

I understand that this list will only be used for the specific purpose in which I requested it. The list can only be used one time; once it has been used for the purpose in which it was requested, the list must be deleted and not used again. Failure to do so will result in Texas Exes withholding lists from the chapter in the future.

TEXAS EXES USE ONLY:

Name:

Request sent by:

Date:

Request completed by:

Date:

Title of request: